

# COUNTYWIDE CRIMINAL JUSTICE COORDINATION COMMITTEE

## MINUTES OF THE JULY 21, 2004 MEETING - REVISED

Kenneth Hahn Hall of Administration

500 West Temple Street, Room 739

Los Angeles, California 90012

### **MEMBERS PRESENT**

Don Knabe, Chair  
Leroy Baca, Vice-Chair  
Janice Fukai  
Jon Fullinwider  
Jaclyn Tilley Hill  
Jack Hunt  
Jay Imperial  
Michael Judge  
Tom Kelly  
Donald Kincaid  
Dave Lambertson  
Richard Propster  
Richard Shumsky  
Lakshmanan Sathyavagiswaran  
Joyce Streater  
Dennis Tafoya  
Robin Toma  
Michael Tynan  
Margaret York

### **ALTERNATES**

Tony Beliz for Marvin Southard\*  
Ed Brekke for Jack Clarke  
Pamela Hamanaka for Bill Lockyer  
Kimberly Hee for James Hahn\*  
Sandy Kievman for Cindy Miscikowski  
Larry Mason for Steve Cooley\*  
Jim McDonnell for William Bratton  
Sally Meloch for Debra Yang  
Patrick Ogawa for Thomas Garthwaite  
Melvin Sandvig for Alice Hill  
Patricia Schnegg for David Wesley\*  
Buren Simmons for Roy Romer  
Marty Vranicar for Rockard Delgadillo\*

\*Not a designated alternate

### **MEMBERS NOT PRESENT OR REPRESENTED**

Michael Brown, California Highway Patrol  
Robert Dukes, Los Angeles Superior Court  
William Fujioka, Administrative and Research Services  
Anthony Hernandez, Department of Coroner  
James Herren, Police Chiefs' Association  
David Hinig, San Gabriel Police Chiefs' Association  
Mary Thornton House, Los Angeles Superior Court  
Ronald Iden, Federal Bureau of Investigations  
David Janssen, Chief Administrative Officer  
Andrew Kauffman, Los Angeles Superior Court  
Michael Nash, Los Angeles Superior Court  
Manny Ortega, Southeast Police Chiefs' Association  
Stephen Port, South Bay Chiefs' Association  
Darline Robles, County Office of Education  
Robert Ryans, Community & Senior Services  
David Sanders, Department of Children & Family Services  
Ronald Smith, Bureau of Immigration and Customs Enforcement

**STAFF**

Peggy Shuttleworth, Executive Director  
Vincent Holmes  
Cynthia Machen  
Craig Marin  
Teresa Martinez

**GUESTS/OTHERS**

Ellen Aragon, District Attorney's Office  
Earl Bradley, Chief Information Office  
Kenneth Brazile, Sheriff's Department  
Rone Ellis, Private Citizen  
Lieutenant John Fletcher, LAPD  
Carl Gallucci, Justice Deputy, Fourth District  
Steve Goldsmith, Centinela Youth Services  
Karen Green, Office of Security Management  
Rosemary Gutierrez, CAO  
Emily Linnemeier, L.A. City Human Relations Commission  
Michael Rich, County Police  
John Ruegg, Information Systems Advisory Body  
Basil Smith, ABLE International  
Eric Stephens, Centinela Youth Services  
Donald Wagner, City of Rosemead  
Lance Wong, District Attorney's Office  
Bernard Zapor, Department of Alcohol, Tobacco, and Firearms

**I. CONVENE / INTRODUCTIONS – Don Knabe**

The meeting was called to order at 12:00 p.m. by Supervisor Don Knabe, Chair of this Committee. Self-introductions of members and guests followed.

**II. REVIEW / APPROVAL OF MINUTES – Don Knabe**

There were no requests for revisions of the Minutes from the meeting on April 21, 2004. A motion was made to approve the Minutes.

**ACTION: The motion to approve the Minutes of the April 21, 2004 meeting was seconded and approved without objection.**

**III. RECOGNITION OF DONALD KINCAID – Don Knabe**

Donald Kincaid of the Bureau of Alcohol, Tobacco, and Firearms (ATF) is retiring and moving to Florida. Supervisor Knabe thanked Mr. Kincaid for his years of service as a member of the Countywide Criminal Justice Coordination Committee (CCJCC) and, in recognition of this, also presented him with a certificate of appreciation on behalf of the committee.

**IV. REQUEST FOR MEMBERSHIP – Don Knabe**

A request has been received to add the Federal Public Defender to the membership of CCJCC. A motion was made to approve this request.

**ACTION: The motion to add the Federal Public Defender to the membership of CCJCC was seconded and approved without opposition.**

**V. INFORMATION SYSTEMS ADVISORY BODY (ISAB) – Michael Judge**

Los Angeles County Public Defender Michael Judge, who serves as Chair of the Information Systems Advisory Body (ISAB), introduced John Ruegg to present ISAB's semi-annual report.

ISAB Semi-Annual Report

The following initiatives were highlighted in the report:

The ISAB Marketing program has collected \$145,000 in new revenues in the last six months of fiscal year 2003-2004. This has been derived primarily through the selling of civil data and the Probation Department's PC-based Pretrial+ system. Net revenues are distributed based on a distribution of 72% to the Department, 18% to the County General Fund, and 10% to ISAB.

The CJIS II Wiring program allows ISAB to support more advanced applications such as videoconferencing, document imaging, and potential voice-over-IP telephone services. Documents, images, and photographs can be exchanged electronically among the criminal justice agencies.

ISAB completed implementation of a Superior Court Virtual LAN on the Countywide Enterprise Network (EN) so that the Court has a secure independent communications network in communicating with the State and other courts.

The following was noted regarding the ISAB Videoconferencing Program:

-The ISAB Jail Inmate Videoconferencing System (JIVCS) is supporting an average of 2,400 interviews every month with the County Jail functioning at full capacity.

-A JIVCS expansion plan for the County Jail has been developed, and procurement of additional interviewee units has been initiated.

The ISAB Standards Committee is developing justice data exchange standards in coordination with the Federal Department of Justice. ISAB is also participating in the OASIS – LegalXML committees on electronic Court Filing and Integrated Justice.

The Los Angeles Documents and Objects Exchange (LADOX) program employs the ISAB criminal justice enterprise Electronic Document Management Software (EDMS) functions to develop electronic capture, storage, and exchange of criminal justice documents and multi-media objects within and between criminal justice agencies. LADOX projects include:

- The District Attorney Grants Management Project, which is a system being designed to track all grant proposals, reports, and provide workflow routing between the administration and grant participants. Initial implementation is set for September 2004.

- The DNA order tracking system (DOTS), which will provide multi-agency routing of qualifying criminal complaints, DNA collection forms, invoices, and workflow tracking. Vendor bid evaluation is completed, and the target start date is August 2004.

- The Probation Electronic Document Management System (PEDMS) provides electronic storage and routing of probation reports to Courts, Prosecution, and Defense, and it will be able to integrate with the Superior Court's TCIS system and Probation's APS system by utilizing the new ISAB LADOX and PIX technologies. The target implementation date at the Long Beach Court is set for September 2004.

- The Sheriff's Department is participating in the FBI National Data EXchange (Ndex) for sharing incident reports nationally in support of the Intelligence community by utilizing the Justice XML standards for data exchange.

- The Sheriff's Department is providing Consolidated Criminal History Reporting System (CCHRS) records access to the Los Angeles Regional Intelligence Center (JRIC) in support of anti-terrorism and other intelligence related operations.

### Electronic Information Exchange

Mr. Ruegg discussed current issues concerning the ISAB Electronic Information Exchange Projects. Electronic information exchange is defined as the electronic delivery of messages, documents, and multi-media from one person or organization to another while providing non-repudiation, confidentiality, sender/receiver authentication and authorization for the delivery and the delivered electronic content.

Potentially, the following documents could be shared electronically in a secure manner among criminal justice agencies and, where appropriate, private sector service providers:

Law enforcement incident reports; RAP sheets; bail deviation reports; criminal initial and amended complaints and information; Court transcripts, motions, Jury instructions; Court orders; Probation reports; Probation and sentencing orders; final disposition reports; autopsy reports; multi-agency transmittal forms; and multi-media attachments.

Mr. Ruegg noted several issues to consider in order progress with electronic information exchange. First, an ISAB membership executive agreement is needed, along with a reaffirmation of participation commitment. Second, an adoption of the Open Information Exchange Data and Security Standards for interagency communication is needed.

Also needed is a utilization of enterprise Electronic Document Management Software (EDMS) for interagency document, multi-media and multi-agency workflow exchanges. Furthermore, continued utilization of enterprise Integration Broker (PIX) software for interagency data exchanges is encouraged.

Justice agencies should also maintain their own independent retention and records management of internal and delivered/received electronic information objects in a Departmental EDMS and/or DBMS.

Finally, ISAB, on behalf of the membership, should provide project management and infrastructure support for secured information delivery and extended PIX support to outside justice partners.

The transition strategy for migrating to electronic exchange is incremental. That is, the approach is to take a useful business practice and automate it. Current Information Exchange Projects include PEDMS (electronic routing of Probation Reports), DOTS (electronic routing of DNA Court Orders for Specimen Collection to California DNA Bank), and NDex (electronic delivery of Los Angeles Regional Crime Information System (LARCIS) Incident Reports).

It was stressed that executive commitment to electronic information exchange projects is critical to their success.

#### Motion To Approve ISAB Report

A motion to approve the ISAB Semi-Annual Report for submission to the Board of Supervisors was made.

**ACTION: The motion to approve the ISAB Semi-Annual Report for submission to the Board of Supervisors was seconded and approved without opposition.**

#### IV. DNA WORK GROUP – Ellen Aragon

##### Ballot Initiative

Ellen Aragon of the District Attorney's Office is Chair of the DNA Work Group. One of the major issues concerning DNA collections is an initiative entitled, "The DNA Fingerprint, Unsolved Crime and Innocence Protection Act." This initiative has qualified for the November 2004 statewide ballot as Proposition 69.

The initiative would expand California's data bank to include all convicted adult felon offenders, all convicted juvenile felony offenders, all convicted adult and juvenile misdemeanor Penal Code 290 sex-registrant offenders, all adult murder and felony Penal Code 290 arrestees, and, starting in the fifth year following enactment, all adult felony arrestees. Currently, the data bank only includes violent crime convicted felons.

##### Update on Penal Code Section 296

Penal Code Section 296 requires that DNA samples be taken in appropriate cases. At this time, the focus is on those convicted of violent felonies and sex offenders. Judges order the DNA samples to be taken, and the Deputy District Attorneys make the requests to ensure that appropriate samples have been taken or will be taken. Penal Code Section 296.2(c) requires police to refer sex registrants for DNA testing.

The number of cold hits from California's Department of Justice DNA database has been increasing during the past few years. There were 11 cold hits in 2000, 51 in 2001, 148 in 2002, and 424 in 2003. As of June 2004, there have been 201 cold hits in the current year.

Additionally, the collection of DNA samples in Los Angeles County has been increasing each year. There were 264 collections in 1998, 427 in 1999, 1,411 in 2000, 2,381 in 2001, 3,704 in 2002, 5,213 in 2003, and 3,140 through June of 2004.

ISAB has created electronic Court orders for DNA sampling to be conducted. The electronic order is now being generated in 60% of the eligible cases. In the remaining cases, it appears that either the Deputy District Attorneys are not requesting the samples, or the courtroom clerks are not entering the correct code. The DNA Work Group will continue efforts to increase the use of electronic Court orders by addressing both of these concerns.

It was noted that the Sheriff's Department is catching most of the remaining 40% of the cases on the back end by determining at the inmate facility if the person is required to provide a sample and if one has already been taken.

**ACTION: For information only.**

## V. HATE CRIMES – Robin Toma

The County Human Relations Commission (HRC) has been collecting data on hate crimes in Los Angeles County since 1980. A hate crime is a crime in which bias, hatred, or prejudice based on the victim's real or perceived race, religion, ancestry, national origin, disability, gender, or sexual orientation are substantial factors in the commission of the crime.

These crimes do not always correlate with the crime trends in general. Hate crimes could increase at a time when other crimes are decreasing, and hate crimes against certain individuals could increase while those against others decrease.

According to the HRC, race-based hate crime represents the largest category, sexual orientation-based hate crime represents the second largest category, and religion-based hate crime represents the third largest category.

The HRC was originally named the Joint Committee for Interracial Progress, and was formed in response to hostility toward ethnic minorities. For decades, the HRC has worked to bring the community together and promote tolerance.

The Network Against Hate Crime was established in 1984. This brought together law enforcement agencies, human relations organizations, educators, faith communities, social service and advocacy groups, and concerned individuals to coordinate efforts to combat hate crime.

In addressing the problem of hate crime, the Network shares information and resources, tracks legislation, sponsors educational activities, promotes events that bring together diverse communities, and has supported police training and standardized crime reporting systems.

The Board of Supervisors created the Human Relations Mutual Assistance Consortium (HRMAC) in 1994. HRMAC acts as a clearinghouse for managing information about intergroup conflict, and it builds on existing relationships among cities by presenting regional strategies to address hate crime.

It was noted that the Commission's Report on Hate Crime for 2002 is now available at [www.lahumanrelations.org](http://www.lahumanrelations.org).

### Zerohour Campaign

Crime statistics have shown that juveniles are responsible for a disproportionate number of hate crimes. In an effort to reduce hate crime through targeted education focused on young people, the HRC, in coordination with Rock The Vote, has developed a youth-centered campaign called "Zerohour: The Time to Act is Now!" The aim of the campaign is to inspire teenagers to take action against bias and bigotry on their campuses and in their community.

The Zerohour project has three tiers. First is a mass media component that seeks to disseminate anti-discrimination messages to young people. This includes the use of Public Service Announcements (PSA's) that have been created in collaboration with Rock The Vote. The ads direct viewers to an interactive website, zerohour.com, which provides further information. In the first five months of operation, the site has received over 70,000 unique hits and over 1,400 youth have signed on to help at the neighborhood level to fight bias and discrimination.

The second tier of the campaign is carried out by the HRC's "Get Real LA" Coalition. This is the first and only partnership between a government agency and a coalition of youth-serving nonprofit agencies to provide comprehensive programs and strategies to address intergroup tension and improve human relations in Los Angeles County schools.

This coalition seeks to create safer, more learning-conducive environments in schools by offering holistic and comprehensive human relations programming. This includes school-based trainings in the areas of self-identity, anti-bias, diversity, combating bigotry and racism, hate crime and hate speech, cross cultural understanding, peer mediation, homophobia, sexism, and youth organizing.

The third tier of the Zerohour campaign is the HRC's Youth Advisory Council Team (Youth A.C.T.), which is comprised of youth from throughout the County. Youth A.C.T. was created to give youth input into the development of the HRC's programs and campaigns.

Members gain an education in interpersonal and peace building skills, the creation of safer schools and communities, and the prevention of hate-related violence and discrimination. They also work together to implement projects that aim to foster respect, tolerance, and cultural understanding, and to address discrimination, intergroup violence and inequities in their communities and schools.

Some Youth ACT projects have included the production of a CD of anti-discrimination songs that members wrote and a CD release party where they performed their songs for their peers and several LA-based youth groups. Youth ACT members have also provided valuable focus group input on the development of Zerohour campaign elements, and they have taught anti-discrimination workshops in schools and at youth conferences.

The Commission is also partnering with the Boys & Girls Club's Southern California Alliance to disseminate the Zerohour message to youth throughout the County. The County Public Library system and Parks and Recreation will also be used as sites for distribution of materials, activities, and special events for Zerohour.

KCLS LA, the Los Angeles Unified School District's in-house channel, has also agreed to support the Zerohour campaign by running the public service announcements, providing on-air coverage of Zerohour events, and promoting the campaign's launch.

## Post-Terrorist Attack Activities

In the wake of the September 11, 2001 terrorist attacks, the HRC has addressed the issue of hate crimes against Arabs and Muslims who live in the County. War hysteria and pre-existing prejudices have led to acts of discrimination at previous times in our nation's history. However, a contributing element at those times was a failure of political leadership, which has not been a problem today. National and local political leaders have been upfront in calling for tolerance and condemning acts of discrimination.

Therefore, the HRC is addressing the factors of hysteria, due to fears of another attack, and pre-existing prejudices against Arabs and Muslims. Additionally, the HRC is networking with local leaders to reinforce messages against stereotyping and intolerance. In the event that there is another terrorist attack, the HRC will be actively involved in efforts to prevent acts of violence against members of the community.

## Averting Civil Unrest

In 1992, there was major civil unrest in the County resulting from the verdict in the first trial of four LAPD officers accused of beating Rodney King. The HRC is actively involved in efforts to prevent a similar occurrence.

Recently, the HRC worked with the local community to prevent violence when an Inglewood police officer was accused of police brutality and faced trial. By working with community leaders, the HRC assisted in efforts to reduce tensions. They are also similarly involved in current efforts in Los Angeles in response to a taped beating of a suspect.

One of the key aspects of this focus is to ensure that people have a means for channeling their emotions in a peaceful and constructive way. This involves ensuring that there is a maximum amount of information provided to the public so that the community is aware of the entire situation and all of the legal and political avenues available.

**ACTION: For information only.**

**NOTE: Near the end of this presentation, Supervisor Knabe had to leave the meeting. He asked Sheriff Baca, Vice Chair, to Chair the remainder of this meeting.**

## **VI. CCJCC WEBSITE PROPOSAL – Earl Bradley**

Earl Bradley, Associate Chief Information Officer, presented a proposal for the creation of a CCJCC Website. This site would include links to each of the CCJCC subcommittees, such as the Information Systems Advisory Body (ISAB), the Interagency Gang Task Force (IGTF), the Drug Court Oversight Committee, the

Juvenile Justice Coordinating Council, the Proposition 36 Task Force, and the High-Intensity Criminal Alien Apprehension and Prosecution (HICAAP) program.

The website will be browser-based, internet accessible, and maintained by CCJCC/ISAB staff. In addition to CCJCC subcommittees, the website will also have links to criminal justice and law enforcement agencies, victim/witness information, criminal courts, and information on reporting crime. The site will also allow users to obtain maps and directions to courthouses, law enforcement agencies, and upcoming public meetings.

General information about CCJCC will be made available through the website, including a schedule of future meetings, agendas, handouts, and minutes from previous meetings. Contact information and CCJCC bylaws would also be accessible.

The IGTF link will include an interactive Resource Guide with a listing of intervention and prevention programs in the County, a schedule of upcoming regional team meeting dates and locations, upcoming dates of the general IGTF meeting, Agendas for IGTF meetings, handouts from meetings, Minutes from previous meetings, and information on all IGTF-related events. The Resource Guide will also have a mapping capability to provide directions.

The ISAB link will include both Internet and Intranet sites, and several sites will be associated with it. ISAB and the Internal Services Department (ISD) are working on the content for this portion. Information on all of the ISAB projects can be accessed through this link.

A motion was made to authorize CCJCC staff, the CIO, and ISD to submit an application to the Information Technology Fund Executive Committee for funding to build the CCJCC Website.

**ACTION: The motion to approve application to the Information Technology Fund Executive Committee to build a CCJCC Website was seconded and approved without opposition.**

## **VII. OTHER MATTERS/PUBLIC COMMENTS**

Sheriff Baca noted that there is a statewide study on trial court funding that is being conducted. The courts in the state are facing a difficult situation in that their funding has been eroding over the past few years. This has negative effects on court security in addition to the daily operations of the judicial system. Nearly \$10 million has been cut in court security and Courts have had to close courtrooms. An effort is being made by local officials to ensure that authorities at the state level are made aware of the problems resulting from cuts to trial court funding.

**VIII. ADJOURN**

There being no further business, Sheriff Baca adjourned the meeting at 1:15 p.m. The next CCJCC meeting will be on **Wednesday, September 15, 2004 at 11:30 a.m. in Room 739 of the Kenneth Hahn Hall of Administration.**